

GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL
HELD ON WEDNESDAY JUNE 11th 2014 AT 7:30PM IN THE
COMMUNITY CENTRE, GREAT CHESTERFORD*

Present: Gareth Bevens
Sharon Tricerri
Simon Witney
Neil Gregory

Tom Newcombe
Matt Rowan
Howard Rolfe
David Hall

Alan Cattley – Clerk

14/091. Apologies for Absence

Apologies were received and accepted from Cllr. Redfern.

14/092. Declaration of Interests

Cllr. Rolfe declared himself as a member of Uttlesford District Council.

14/093. Minutes of the Last Meetings

The minutes of the meetings held on 14th May and 2nd June 2014 were signed as correct records of events.

14/094. Public Forum

No members of the public were present.

14/095. Planning

To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:

UTT/14/1448/FUL Installation of 30kW Solar PV on existing farm storage buildings.

Location: Field Farm Field Farm Drive Great Chesterford Saffron Walden Essex CB10 1RP

Resolved: To submit No Comment

“Erection of R&D buildings with ancillary facilities and infrastructure” at the Genome Campus in Hinxton

It was noted that Ickleton Parish Council have concerns with this application. It was resolved to support the application subject to there being no substantive objections from Ickleton P.C.

14/096. Election of Vice-Chairman

Cllr. Rowan was proposed by Cllr. Bevens, seconded by Cllr. Newcombe and elected *nem con*.

14/097. Finance

To note receipts and payments made since last meeting.

These were noted. It was requested that future reports should explain more clearly the constitution of the figures for payments already made but not yet appearing on the bank statements.

To consider requests for donations

It was resolved to make the following donations:

All Saints' Church	£600
Essex Air Ambulance	£100
Buffy Bus	£100
HomeStart Uttlesford	£100

A request had also been received from the u9s Football Club to consider a payment towards the cost of new goals. It was suggested that it might be more appropriate for the Parish Council to buy the goals and make them available to the club. The clerk was asked to investigate costs. **AC**

14/098.Contract with A&J Lighting

To consider renewal and terms of street lighting maintenance contract.

It was resolved to delegate this decision to the Highways Committee

14/099.Areas of Responsibility

To allocate councillors' roles and responsibilities for the coming year.

The following responsibilities were decided:

Open Spaces/Amenities/Community Centre liaison	Cllrs. Witney, Rowan and Tricerri
Grants and Donations	Cllrs. Gregory and Witney
Planning	Cllrs. Newcombe and Bevens
Development	Cllrs. Redfern, Newcombe and Gregory
Finance	Cllr. Hall
Administration	Cllr. Gregory
Communications	Cllr. Redfern
Highways, Footpaths and Cycle Paths	Cllr. Bevens

Each committee was requested to submit revised expenditure requests for consideration by the full Council.

14/100 Maintenance of Open Spaces

To consider strategy for regular maintenance

It was resolved to delegate this action to the Open Spaces Committee.

14/101.Local Plan

To consider strategy with regard to the Local Plan.

It was observed that the proposal for the site south of Stump Cross had an apparent hostile intent, and it was likely that the large majority of residents would be opposed to it.

Cllr. Redfern had been advised that the Council should not accept any offer of pre-consultation meetings unless they were to be held in public.

Cllr. Hall was asked to approach the landowner to try to ascertain his intentions.

14/102.Village Plan

To consider action which may be required arising out of the Village Plan questionnaire responses

As the full results were not yet available, it was agreed to ask Cllr. Bevens to continue to liaise with the Village Plan organisers and ascertain what format the responses were likely to take. **GB**

14/103.Use of Land behind the Recreation Ground

To consider possible uses for the land

As this was clearly going to be a major undertaking, it was agreed to make this a rolling agenda item for future meetings. Early suggestions have included a preschool, allotments, green space including a sports pitch and a woodland play area.

It was agreed to:

- Ask potential allotment holders to form a committee
- Take advice from UDC’s Assistant Director of Planning and Building control, and make contact with any other parishes who may have undertaken similar projects.
- Approach the Wellcome Trust to determine whether they might have an interest in developing a preschool.

It was noted that under the terms of the agreement to make the land available to the village it was necessary that at least part of it be used for educational purposes.

14/104. Tour de France

To review arrangements.

It was decided to abandon previous intentions to apply for road closure orders since this would have been prohibitively expensive.

The Scouts were to be asked to organise public parking on the rec. and would be allowed to retain the proceeds for parking charges.

Cllr. Redfern was understood to be organising banners and funding would be available from ECC to cover this.

14/105. Items for Information

1. **13/30 Proposed Cycle Path**

No further progress was reported .

14/106. Matters for further discussion.

To consider topics for possible inclusion in future meetings.

It was noted that the School had offered to accommodate the Community Shelf.

14/107 Date of Next Meeting.

The next meeting of the Parish Council is to be held on Wednesday 9th July at 7:30pm in the Sports Lounge at the Community Centre

The meeting closed at 9:58pm

Signed (Chairman).....

Date: 9th July 2014

Appendix – List of Councillors’ Responsibilities.

Parish Council Roles, Responsibilities and Financial Administration 2014/15

Portfolio Holders

ROLES AND RESPONSIBILITIES

Strategic

Julie - Communications

Tom and Gareth - Planning

David - Finance

Neil/Julie/Tom - Local Plan and Development

Executive

Gareth - Highways/Footpaths/Cyclepaths

Matt, Simon and Sharon- Village Amenities - open spaces/Rec/Community Centre liaison etc

Neil and Simon - Donations/grants

Neil - Admin

Howard - Councillor without portfolio