

GREAT CHESTERFORD PARISH COUNCIL

MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON WEDNESDAY 13TH JUNE 2012 AT 7.30PM IN THE COMMUNITY CENTRE, GREAT CHESTERFORD

Present: Joanna Francis - Chairman
Neil Gregory
Sharon Tricerri
Gareth Bevens
David Hall
Howard Rolfe – from 7.40pm

Elaine Culling – Clerk
Jan Cole from the Rural Community Council of Essex

Jan Cole was in attendance at the invitation of the Parish Council in order to outline the different types of community led plans that currently exist with the view to clarifying which plan would be the most appropriate for Great Chesterford. In addition Jan outlined the opportunities that have been raised by the new community rights in the Localism Act, and provided details of the support that the Rural Community Council of Essex could provide to the council should it choose to produce a community led plan of its own.

Action

12/60. Apologies for Absence

Apologies were received and accepted from **Cllr Mughal** and **Cllr Redfern**.

12/61. Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

Cllr Rolfe declared himself as a member of Uttlesford District Council

12/62. Minutes of the Last Meetings

Resolved to approve and sign as a correct record the minutes of the meeting held on 9th May 2012.

12/63. Public Forum

There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.

No members of the public were present

12/64. Planning

To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:

UTT/0790/12/FUL. Erection of replacement garden shed

Location. 12 Jacksons Lane, Great Chesterford

No comment

Clerk

UTT/0796/12/FUL. Demolition of existing bowls club pavilion and erection of replacement pavilion

Location. Great Chesterford Recreation Ground, Newmarket Road, Great Chesterford

No comment

Clerk

UTT/1047/12/FUL. Insertion of bay windows to front and side, rear extension of storage shed to provide workshop/storage. Erection of car port

Location. 14 Jacksons Lane, Great Chesterford

No comment

Clerk

UTT/1087/12/FUL. Addition of pitched roof over existing flat roofed garage and front extension

Location. 10 Jacksons Lane, Great Chesterford

No comment

Clerk

Results

UTT/0768/12/FUL & UTT/0769/12/LB. Proposed installation of 11 no. solar photovoltaic panels

Location. The Gables, Carmel Street, Great Chesterford

Conditional Approval

UTT/0747/12/FUL. Erection of two storey side and rear extensions

Location. 10 Stanley Road, Great Chesterford

Conditional Approval

UTT/0639/12/FUL. Erection of carport and first floor extension

Location. 9 Ash Green, Great Chesterford

Conditional Approval

UTT/0457/12/LB. Installation of fire alarm and detection system, 3 no. internal fire doors and alterations to existing internal doors

Location. The Plough, High Street, Great Chesterford

Conditional Approval

12/65. Village Website

Following the Clerks resignation to consider whether this is an opportunity to redevelop the village website.

Although it was recognised that development of the current website had probably reached its limit, due to the limitations of the software used, it was agreed that ideally the replacement Clerk would retain responsibility for maintenance of the site; therefore any decision regarding this matter will be deferred until after the replacement Clerk has been recruited.

JF

12/66. Finance

To note the schedule of cheque payments/receipts since publication of the previous agenda

Noted

12/67. Essex Strategy for Flood Risk Management consultation – report circulated

The following response was agreed:

The village of Great Chesterford has experienced a limited number of flood incidents in recent years, only two or three of which had consequences of any significance. Problems have been caused either by flash floods, or as a result of the River Cam, which flows near houses in the village, breaking its banks (thought to result from water-management controls exercised further upstream); the low-lying Recreation Ground escapes flooding so long as ditches in surrounding fields are properly maintained (a matter on which the Parish Council keeps in regular contact with local farmers). Subject to the obvious point that individuals keep alert to possible problems, the Parish Council is neither equipped nor funded to provide flood control resources beyond retention, as part of its Emergency Plan, a number of sand bags to be made available should any properties in the village be threatened with flooding.

Cllr Rolfe agreed to carry out an inspection of the sand bags to confirm that they remain fit for purpose

HR

12/68. Village Open Spaces and the Fields in Trust Scheme – report circulated

To resolve whether the Fields in Trust Scheme is suitable to be used as a way to protect those open spaces in the village that are in private ownership.

Cllr Bevens clarified that this scheme could only apply if the land owner concerned was in agreement.

Resolved at this point in time to note any potential sites as part of the forthcoming Asset Register review.

Clerk/DH

12/69. Matters Arising/Items for Information**1. 12/35. Council Standing Orders**

Review on hold for now

2. 11/147. Winter Salt Bag Scheme

Some appropriate signage to alert residents to the rules regarding use of the grit from the grit bins is still to be added.

HR

Two new grit bins, one at the junction of Carmen Street and the Newmarket Road, the other at the junction of Ickleton Road with the B1383 – on hold until next winter

HR

3. 11/85. Allotment Proposal

On hold until an appropriate piece of land can be secured.

4. 11/86. Pilgrim Close/Rookery Close Area

Cllr Tricerri to report on progress with establishing a Community group

Unfortunately this initiative has failed due to a lack of commitment from the residents concerned.

5. 11/65. Recreation Ground

Bowls Club/Scout Hut Leases – Cllr Hall to provide an update.

Nothing to report.

DH

6. 10/22. Community Speed Watch

Cllr Rolfe to report back on who will take this forward on behalf of the village.

A draft letter has been prepared, asking for volunteers to come forward, which will be delivered to properties in Newmarket Road, London Road, Granta Close and Ash Green.

HR/Clerk

7. **10/79. Matters for Further Discussion - 20mph limit**

Cllr Rolfe to provide any update

Cllr Rolfe remains confident that this scheme will go ahead. **HR**

8. **12/58. Matters for Further Discussion – Heads of Terms between Recreation Ground and Community Centre**

Cllr Gregory to report on progress at the September meeting

9. **12/58. Matters for Further Discussion – real time display board at village station**

There is still not a date for a real time display board to be installed at the station.

10. **Grant Applications**

Cllr Gregory to provide an update regarding grants available/applied for.

Grants for the following projects are to be applied for:

- Re-surfacing of the Multi-Sports
- Play Area fencing
- Youth Shelter surfacing
- Replacement benches at Horse River Green
- Wheelchair friendly path to the waters edge at Horse River Green
- New play surface at Pilgrim Close
- New demountable goal posts for the Recreation Ground

2 applications to date have been prepared for submission; these apply to the replacement benches at Horse River Green and the new play surface at Pilgrim Close

12/70. Matters for Further Discussion*

For Members to raise any items that may need to be discussed at a future meeting.

Cllr Bevens informed members that he had been approached by a resident interested in the establishment of a cycle path between Great Chesterford and Saffron Walden.

Cllr Rolfe stated that the best way to achieve this would be via Section 106 money and to include the need for a cycle path in any parish plan produced. In the meantime the **Chairman** will approach Little Chesterford Parish Council in order to gauge their interest in such a scheme. **JF**

The **Clerk** reported that a date of the 1st July 2012 had been set to adopt the new Code of Conduct and that in order to comply an extraordinary meeting would be required. As the legislation necessary to finalise the code was not published until the 8th June 2012, too late for this agenda, and it being unclear whether any extraordinary meeting would be quorate it was agreed that adoption of the new code will need to wait until the scheduled July meeting. **Clerk**

Sorrel Gordon-Foxwell to be formally appointed as Community Centre Liaison at the July meeting. **Clerk**

The **UDC Development Plan Document, Consultation on Proposals for a Draft Local Plan** has now been received and will be considered at the July meeting. **Cllr Mughal** will be asked to look at this on the Council's behalf. **WM**

If possible an informal meeting with the Head of Planning at UDC will be held ahead of the July meeting in order to fully understand what is being proposed for Great Chesterford. **HR**

Cllr Hall asked that it be recorded in the minutes the Council's thanks to the Jubilee Committee for organising the splendid village Jubilee Party held at the Recreation Ground.

12/71. Date of Next Meeting

The next meeting of the Parish Council is to be held on Wednesday 11th July 2012 commencing at 7.30pm in the Sports Lounge at the Community Centre

Meeting Closed at 22.35pm

Signed (Chairman).....

Date: 11th July 2012