

## GREAT CHESTERFORD PARISH COUNCIL

### *MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON WEDNESDAY 8TH AUGUST 2012 AT 7.40PM IN THE COMMUNITY CENTRE, GREAT CHESTERFORD*

**Present:** Joanna Francis  
David Hall  
Gareth Bevens  
Julie Redfern

Elaine Culling – Clerk

1 member of the public

#### Action

#### 12/88. Apologies for Absence

Apologies were received and accepted from **Cllr Rolfe, Cllr Tricerri, Cllr Gregory** and **Cllr Mughal**.

#### 12/89. Declaration of Interests

*To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.*

**Cllr Redfern** declared herself as a member of Uttlesford District Council

#### 12/90. Minutes of the Last Meeting

**Resolved** to approve and sign as a correct record the minutes of the meeting held on 11th July 2012 with the words "It is the Parish Council's understanding" added as follows:

#### 12/75. Public Forum

**Q.** Surely a new school needs to be in place before any new houses are built.

**A.** *It is the Parish Council's understanding that as the catchment area of the school includes neighbouring villages there are still changes that can be made to the admissions policy before the need for a new school arises.*

#### 12/91. Public Forum

*There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.*

The member of the public thanked the Council for listening to the concerns of residents at the July meeting in regard to the proposed sites for new housing in Great Chesterford included in the **UDC Development Plan Document – Consultation on Proposals for a Draft Local Plan**, and asked whether there was any update.

The **Chairman** stated that as yet no planning application has been submitted for site 2 located between Stanley Road and Chesterford House.

**Cllr Redfern** added that responses to the **UDC Development Plan Document – Consultation on Proposals for a Draft Local Plan** were still being processed by UDC

The member of the public reiterated that the two main concerns of residents in regard to site 2 were adequate utility services and safe road access.

**Cllr Redfern** urged that they comment on the planning application once it is submitted.

## 12/92. Planning

*To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:*

**UTT/1438/12/FUL.** Proposed two storey rear extension and roof dormers to front and rear

**Location.** Bourne Cottage, High Street, Great Chesterford

**Resolved** to submit no objection to this application although the suitability of a velux window on the front elevation of a property that is located within the Conservation Area is to be questioned.

**Clerk**

**UTT/1466/12/REN.** Renewal of approved planning application **UTT/0798/09/FUL** for replacement dwelling

**Location.** Field Hall Farm, Great Chesterford

**The original application, considered at the meeting held on 22nd July 2009, was supported**

**Resolved** to submit support for this application

**Clerk**

**UTT/1483/12/FUL.** Demolition of existing dwelling and erection of single dwelling

**Location.** 9 London Road, Great Chesterford

**Resolved** to submit no comment on this application

**Clerk**

### *Results*

**UTT/1082/12/FUL.** Demolition of existing dwelling and erection of single dwelling

**Location.** 9 London Road, Great Chesterford

**Withdrawn by applicant**

**UTT/1087/12/FUL.** Addition of pitched roof over existing flat roofed garage and front extension

**Location.** 10 Jacksons Lane, Great Chesterford

**Conditional Approval**

## 12/93. South Cambridgeshire Local Plan Issues and Options Consultation

*To consider and agree any comments to be submitted*

It was agreed to carry this item forward to the September meeting pending further consideration and consultation with neighbouring parishes

**JF**

## 12/94. Finance

To note the schedule of cheque payments/receipts since publication of the previous agenda

**Noted**

## 12/95. Uttlesford District Council Community Achievement Awards

A suitable candidate was identified and will now be put forward for an award. **JR**

**12/96. Adoption of any New Village Facilities by the Parish Council**

**Resolved** to agree, in principle, to accept any allotments and/or open spaces, as a result of any future development, subject to sufficient Section 106 money being provided to fund the continued maintenance of these facilities.

**Clerk**

**12/97. Essex County Council Winter Salt Bag Scheme**

*To consider whether to participate in the 2012/2013 winter salt bag partnership scheme*

**Resolved** to participate in the 2012/2013 winter salt bag partnership scheme.

**Clerk**

*If resolved that the parish should participate, to consider the need for pre season salt and agree where to store it.*

**Resolved** to register for pre-season salt to be stored at Manor Farm

**Clerk**

**12/98. Electoral Review of Uttlesford – letter circulated**

*The independent Local Government Boundary Commission for England is carrying out an electoral review of Uttlesford District Council. The first part of the review is for the Commission to take a view on the right number of councillors to represent Uttlesford District in the future*

*To consider whether 39 councillors is the right number for the council to be able to take decisions for Uttlesford effectively.*

**Resolved** that any reduction from the current number of 44 will inevitably increase the burden of work on those remaining.

**JF**

*To consider whether 39 councillors effectively represent the interests of all the various communities across the district.*

**Resolved** that there is no reason to suppose that the current 44 Councillors do not effectively represent the interests of all the various communities across the district and therefore any reduction that is detrimental to effective representation could not be supported.

**JF**

*To consider any additional comments to be submitted at this time.*

**None**

**12/99. Matters Arising/Items for Information**

**1. 12/35. Council Standing Orders**

This review is now underway.

**DH/Clerk**

**2. 11/147. Winter Salt Bag Scheme**

ECC Highways has agreed that some appropriate signage, to alert residents to the rules regarding use of the grit from the grit bins, can be added. A cost for this task will now be obtained and some suitable wording agreed.

ECC Highways are to inspect the proposed locations for the two new grit bins requested, one at the junction of Carmen Street and the Newmarket Road, the other at the junction of Ickleton Road with the B1383, however it is likely that the Parish Council will need to purchase the bins. Accordingly a price will be obtained for consideration at a future meeting with an additional grit bin at the Rookery Close/Pilgrim Close junction to be considered at the same time.

**HR/Clerk**

3. **11/85. Allotment Proposal**  
On hold until an appropriate piece of land can be secured.
4. **11/65. Recreation Ground  
Bowls Club/Scout Hut Leases**  
The Scout Hut lease has now been agreed and it is expected that the Bowls Club lease will be agreed shortly. **DH**
5. **10/22. Community Speed Watch**  
Letters asking for volunteers to come forward have been prepared and will be delivered over the coming weekend to properties in London Road, Newmarket Road, Ash Green and Granta Close. **HR**
6. **10/79. Matters for Further Discussion - 20mph limit**  
**Cllr Rolfe** to provide any update  
Carried forward to the next meeting. **HR**
7. **12/58. Matters for Further Discussion – Heads of Terms between Recreation Ground and Community Centre**  
**Cllr Gregory** to report on progress at the September meeting
8. **12/67. Essex Strategy for Flood Risk Management consultation**  
**Cllr Rolfe** to report on condition of the sand bags.  
Carried forward to the September meeting. **HR**
9. **12/86. Matters for Further Discussion**  
**Cllr Mughal** to report on the recent re-painting of the tennis court lines at the Multi-Sports following concern that they had been aligned with the fencing rather than the nets.  
Carried forward to the September meeting **WM**
10. **Grant Applications**  
**Cllr Gregory** to provide any update regarding grants available/applied for.  
The **ECC Big Society Fund** having given due consideration to our Expression of Interest (for a footpath at Horse River Green) have invited us to submit a full application. **NG**

#### **12/100. Matters for Further Discussion\***

*For Members to raise any items that may need to be discussed at a future meeting.*

Two new consultations have been received:

- The **UDC** Licensing Policy Consultation  
**Cllr Hall** agreed to review this on behalf of the Council and to report back at the September meeting **DH**
- The **ECC** Sustainable Drainage Systems Design and Adoption Guide Consultation  
Cllr Bevens agreed to review this on behalf of the Council and to report back at the September meeting **GB**

**Cllr Redfern** still has some New Homes Bonus money to spend and would like the Council to consider some tree planting in Pilgrims Close. **Clerk**

The **Chairman** was aware that the change to the 2nd Wednesday of the month for all Council meetings did not leave much scope for allocating a date for the Annual Village Meeting. Accordingly it will be considered at the September meeting

whether to hold the Annual Village Meeting each year in place of the March Council meeting **Clerk**

Appropriate disposal of the remaining Jubilee Mugs will be considered at the September meeting. **Clerk**

Problems with overgrown vegetation, adjacent to the roads and footpaths around the village, are causing safety concerns. Some of the locations are the responsibility of ECC Highways and have been reported, others are the responsibility of residents. An appropriate email will be circulated via the googlegroup asking that residents check their boundaries to ensure that any hedges/trees/shrubs are not encroaching across the pavement or road. **JF**

**12/101.Resolution to Exclude the Public and Press**

*To exclude the public and press from the remainder of the meeting, in accordance with section 1 of the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.*

**12/102.Recruitment of new Clerk**

*To receive an update regarding progress on recruitment of new Clerk*

**Resolved** to ratify the appointment of Alan Cattley as Clerk to the Council following the recommendation of the Interview Panel.

**12/103.Date of Next Meeting**

The next meeting of the Parish Council is to be held on Wednesday 12th September 2012 commencing at 7.30pm in the Sports Lounge at the Community Centre

**Meeting Closed at 21.30pm**

**Signed (Chairman).....**

**Date: 12th September 2012**