

GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON
WEDNESDAY 12th SEPTEMBER 2012 AT 7.30PM IN THE
COMMUNITY CENTRE, GREAT CHESTERFORD*

Present: Joanna Francis
David Hall (from 7:32)
Gareth Bevens (from 7:35)
Howard Rolfe
Neil Gregory

Sharon Tricerri
Wazz Mughal (From 7:36)
Elaine Culling

Alan Cattley – Clerk

2 members of the public

Action

12/104 Apologies for Absence

Apologies were received and accepted from **Cllr Redfern**

12/105 Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

Cllr Francis declared herself as an organiser of Steam Up

Cllr Rolfe declared himself as a member of Uttlesford District Council

Cllr Hall declared an interest in Planning Application UTT/1593/12/FUL

12/106 Minutes of the Last Meeting

Resolved to approve and sign as a correct record the minutes of the meeting held on 8th August 2012.

12/107 Public Forum

A member of the public requested an update on any planning applications in respect of the site bordered by Stanley Road.

The **Chairman** stated that it was understood that Bidwells were about to submit an application, but that this had not yet been received by Uttlesford. It is expected imminently, and the Council would advise when this had been received.

Cllr Rolfe added that UDC would require that any plans should include the provision of bungalows

The members of the public left the meeting at 7:37.

12/108 Planning

To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:

UTT/1607/12/FUL. Proposed two storey side and single storey rear extension

Location. 3 Granta Cottages, Newmarket Road, Great Chesterford

Resolved to submit no comment on this application

UTT/1593/12/FUL. Demolition of existing greenhouse and erection of replacement greenhouse

Location. The Close, Church Street, Great Chesterford

{Cllr. Hall withdrew from the meeting while this item was discussed}

Resolved to submit no objection to this application

UTT/1615/12/FUL. Erection of dwelling and garage

Location. Site adjacent to The Delles, Carmen Street, Great Chesterford

Resolved to object to this application as this is outside the development limit and offers no community benefit, as such it would set a precedent for similar developments elsewhere in the village.

UTT/1597/12/CLE. Certificate of Lawfulness for B1 (business) use

Location. Unit 7 Park Farm, Park Road, Great Chesterford

Resolved to submit no comment on this application

UTT/1599/12/CLE. Certificate of Lawfulness for B1 (business) use

Location. Barn 1 Park Farm, Park Road, Great Chesterford

Resolved to submit no comment on this application

UTT/1600/12/CLE. Certificate of Lawfulness for B1 (business) use

Location. Barn 2 Park Farm, Park Road, Great Chesterford

Resolved to submit no comment on this application

UTT/1601/12/CLE. Certificate of Lawfulness for B1 (business) use

Location. Unit 2 Park Farm, Park Road, Great Chesterford

Resolved to submit no comment on this application

UTT/1664/12/FUL & UTT/1665/12/LB. Demolition of existing front porch and existing single storey rear extension. Proposed erection of front porch, single and two storey rear extensions

Location. 2 Chilton Cottages, High Street, Great Chesterford

Resolved to submit no objection to this application

UTT/1673/12/REN. Renewal of planning application **UTT/0809/09/FUL** for two-storey side extension and single storey rear extension

Location. 17 Ash Green, Great Chesterford

The original application was considered at the meeting held on 22nd July 2009 with the following response agreed:

No Comment except that the Council would like the garage to remain as such and not be allowed to be converted to living space at a future date.

Resolved to submit no comment on this application

UTT/12/5011/FUL. Proposed dormer

Location. 7 Bartholomew Close, Great Chesterford

Resolved to object to this application as it would create a significant change in the balanced cohesion of this small development of houses and allow overlooking of the neighbouring property.

It was also resolved that the Chairman should register to speak at the relevant UDC Planning Committee meetings for the following applications:

UTT/1438/12/FUL (Proposed two storey rear extension and roof dormers at Bourne Cottage) with regards to clarification/suitability of the proposed Velux on the front elevation of a dwelling within the Conservation Area.

UTT/1615/12/FUL (Proposed erection of dwelling and garage on land adjacent to The Delles) stating the Council's objection to this application.

12/109. LDF Process

To receive a summary of the LDF process and clarification of the individuals involved and the sequence of events leading to the decision making at each stage.

Cllr Rolfe presented answers to questions put by Cllr Gregory, and confirmed that the dispersal strategy remained in place

12/110. Housing Developments

To agree a structured process to identify and form a view on key aspects relating to housing developments in Great Chesterford

Cllr Bevens proposed a statement of planning policy. Cllr Rolfe was in favour of a Parish Plan as a cheaper alternative to a Neighbourhood Plan to which reference could be made in any future decisions. It was resolved to undertake a Parish Plan; Cllr Bevens to investigate and report back to the Council

GB

12/111. South Cambridgeshire Local Plan Issues and Options Consultation

To consider and agree any comments to be submitted

Cllr Beven's suggested response was discussed. Cllr Francis is to finalise this. It was noted that there is to be a meeting of the Parish Council Forum on September 25th.

12/112. Finance

To note the schedule of cheque payments/receipts since publication of the previous agenda.

Noted

12/113. Uttlesford District Council Licensing Policy Consultation

To consider and agree any comments to be submitted

Cllr Hall reported that a draft policy had been circulated with comments invited by October 12th. It was felt that nothing required comment other than to clarify the definition of nuisance and to express concern at the impact of street parking and noise from departing vehicles.

Cllr Hall is to draft and submit a response.

DH

12/114. Essex County Council Sustainable Drainage Systems Design and Adoption Guide Consultation

To consider and agree any comments to be submitted

Cllr Bevens has inspected the document. No comment by the Council is required.

12/115. Change to Meeting Dates for Next Year

To consider the proposal that the Council does not hold a normal March meeting and instead holds the Annual Village Meeting on the 2nd Wednesday of March.

It was resolved to hold the March meeting as usual. The date of the Annual Village Meeting will be decided at the December meeting.

12/116. Jubilee Mugs

To consider whether to sell at cost price any Jubilee mugs remaining at the end of September at the Chesterford Steam Up to be held in October

It was resolved to sell these at £1.50 each (which was lower than the cost price of £2.20) on the Apple Aid stall at the SteamUp in October to clear stocks.

12/117. Planting of Trees within the Village

To consider whether some of the New Homes Bonus should be used to enable the planting of additional trees around the village, and if agreed that it should to consider the locations for additional trees to be planted.

This item was deferred until the October meeting due to the absence of Cllr. Redfern.

The Council expressed its gratitude to Cllr Tricerri for her offer to tend the area adjacent to the Pilgrim Close play area.

12/118. Bank Mandate

To agree and sign the new Bank Mandate, removing **Elaine Culling** as a signatory and adding **Alan Cattley** as well as changing the address for receipt of all banking information to the new Clerk's address - 5 South Street, Great Chesterford, Saffron Walden, CB10 1NW

Signed

12/119. Matters Arising/Items for Information

1. **12/35. Council Standing Orders**

Review is continuing.

2. **11/147. Winter Salt Bag Scheme**

A price of £149 each has been quoted for three new grit bins, to be placed at the junction of Carmen Street and the Newmarket Road, at the junction of Ickleton Road, and at the top of Rookery Close where it meets Pilgrims Close.

The clerk is to obtain a price for these and the five existing bins to be labelled "Contents only to be used on public roads and pavements." **Clerk**

3. **11/85. Allotment Proposal**

On hold until an appropriate piece of land can be secured.

4. **11/65. Recreation Ground**

Bowls Club/Scout Hut Leases – Cllr Hall reported that new leases have been prepared, but are not yet signed.

5. **10/22. Community Speed Watch**

Cllr Rolfe has met with UDC and we are now ready to proceed. Those residents who volunteered will be contacted to arrange training.

6. **10/79. Matters for Further Discussion - 20mph limit**

Cllr Rolfe has attempted to contact the officer responsible, but so far without success.

To be followed up. **HR**

7. **12/58. Matters for Further Discussion – Heads of Terms between Recreation Ground and Community Centre**

Cllr Gregory reported that there had been no response from the public. A draft report will be prepared for the November meeting. **NG**

8. **12/67. Essex Strategy for Flood Risk Management consultation**

Cllr Rolfe reported that the sand bags at the farm were in good condition, but a key was needed to check those stored in the Community Centre garage. This will be obtained. **HR**

9. **12/86. Matters for Further Discussion**

Cllr Mughal to report on the recent re-painting of the tennis court lines at the Multi-Sports following concern that they had been aligned with the fencing rather than the nets.

Carried forward to next meeting **WM**

10. **Grant Applications**

Cllr Gregory outlined a list of grant applications

Replacement benches on Horse River Green

Resurfacing of the tarmac at the Pilgrim Close play area

Replacement floor for the skate park shelter

Path to improve access to river on Horse River Green

12/120. Matters for Further Discussion*

To consider a request from Great Chesterford Parochial Church Council for financial assistance towards the upkeep of the churchyard.

Deferred until October meeting when all donation requests for the year will be considered. Clerk to circulate a report outlining last year's donations. **Clerk**

Elaine Culling is still working on the asset register. **Cllr Hall** offered assistance.

Cllr Rolfe proposed that we might collaborate with Little Chesterford and Littlebury P.Cs to try to establish a foot/cycle path between Great Chesterford and Saffron Walden. It was suggested that section 106 money might be available for this. Cllr Mughal to investigate. **WM**

12/121. Resolution to Exclude the Public and Press

To exclude the public and press from the remainder of the meeting, in accordance with section 1 of the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.

{The clerk withdrew from the meeting at this point}

12/122. New Clerk hours and pay – report circulated

To ratify the proposal circulated
Proposals ratified.

12/123. Date of Next Meeting

The next meeting of the Parish Council is to be held on Wednesday 10th October 2012 commencing at 7.30pm in the Sports Lounge at the Community Centre

Meeting Closed at 9.25pm

Signed (Chairman).....

Date: 10th October 2012