

## GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON  
WEDNESDAY 10<sup>th</sup> October 2012 AT 7.30PM IN THE  
COMMUNITY CENTRE, GREAT CHESTERFORD*

**Present:** Joanna Francis  
Sharon Tricerri  
David Hall  
Gareth Bevens

Howard Rolfe  
Neil Gregory  
Julie Redfern

Alan Cattley – Clerk  
Matt Rowan  
2 members of the public

### Action

#### 12/124 Apologies for Absence

Apologies were received and accepted from **Cllr Mughal**

#### 12/125 Declaration of Interests

*To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.*

**Cllrs Redfern and Rolfe** declared themselves as members of Uttlesford District Council

#### 12/126 Minutes of the Last Meeting

**Resolved** to approve and sign as a correct record the minutes of the meeting held on 12<sup>th</sup> September 2012.

#### 12/127 Public Forum

A member of the public requested an update on any planning applications in respect of the site bordered by Stanley Road.

**Cllr Rolfe** stated that the plans had still not been received and explained the procedure for planning applications and the Parish Council's role in the process.

The **Chairman** suggested that she and Cllr. Redfern as District Councillor hold a meeting with residents to discuss the plans when they had been received.

The members of the public left the meeting at 7:39.

#### 12/128 Planning

*To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:*

**UTT/1607/12/FUL.** Proposed two storey side and single storey rear extension

**Location.** 3 Granta Cottages, Newmarket Road, Great Chesterford

**Resolved** to submit no comment.

**UTT/12/5215/LB** Proposed removal of downstairs shower and move of stud wall/partition.

**Location.** The Cottage, Carmel Street, Great Chesterford

**Resolved** to submit no comment.

**UTT/12/5058/FUL** Conversion of outbuilding to form music room with ancillary facilities

**Location:** The Old White Horse High Street Great Chesterford Saffron Walden Essex CB10 1PL

**UTT/12/5059 /LB** Conversion of outbuilding to form music room with ancillary facilities

**Location:** The Old White Horse High Street Great Chesterford Saffron Walden Essex CB10 1PL

**Resolved** to submit no comment. However we would query whether this is actually an application to create an annexe and would assume the normal residential restrictions would be applied and we would be consulted if there is any future change of use?

#### **12/129. Finance**

The schedule of cheque payments was noted.

The second quarter management accounts were received. There was felt to be nothing of concern. It was noted that the costs of the green waste skip were subject to a 50% discount, but there will be no discount available next year.

**Cllr Redfern** will undertake a survey of users of the green skip on Sunday 21<sup>st</sup> October to determine demand and opinion.

**JR**

#### **12/130. Planting of Trees within the Village**

(This item was deferred from **12/117** of the September meeting)

*To consider whether some of the New Homes Bonus should be used to enable the planting of additional trees around the village, and if agreed that it should to consider the locations for additional trees to be planted.*

It was suggested that suitable sites would include the gaps between existing trees on the recreation ground and Horse River Green.

**Cllr. Rolfe** suggested that the Council consider the planting of bulbs and identified Coronation Green as a suitable site.

**Cllr. Tricerri** agreed to provide a list of proposals for Cllr. Redfern to consider.

**ST**

#### **12/131. Assets of Community Value**

*To consider what should be included in the Register of Assets of Community value.*

It was resolved to send a list of proposed inclusions to Andrew Taylor at UDC to ascertain which were admissible. These are:

1. All parcels of land 'owned' by the PC – Horse River Green, Coronation Green, 5 parcels of land at Rookery Close/Pilgrim Close
2. School
3. School Playing field
4. Shop
5. Pubs x 2
6. Doctors' surgery x2
7. Church
8. Chapel
9. Community Centre
10. Recreation Ground
11. Red phone box

**JF**

**12/132. . Funding Requests**

*To consider requests for funding from other bodies.*

It was resolved to make the following payments:

|                             |      |
|-----------------------------|------|
| All Saints' Church          | £500 |
| Buffy Bus                   | £100 |
| Uttlesford Community Travel | £100 |

**12/133. EALC Technical Reforms of Council Tax**

*To consider a response to the EALC consultation document about the effects of the proposed changes to legislation on council tax.*

It was resolved that no response was required.

**12/134. Matters Arising/Items for Information****1. 12/35. Council Standing Orders**

Review is underway.

**2. 11/147. Winter Salt Bag Scheme**

A price for some appropriate signage to alert residents to the rules regarding use of the grit from the grit bins is in the process of being obtained.

**Cllr. Rolfe** is awaiting clarification from ECC regarding consent for the proposed locations of new grit bins, one at the junction of Carmen Street and the Newmarket Road, one at the junction of Ickleton Road, and one at the top of Rookery Close where it meets Pilgrims Close.

**3. 11/85. Allotment Proposal**

On hold until an appropriate piece of land can be secured.

**4. 11/65. Recreation Ground****Bowls Club/Scout Hut Leases**

These are awaiting signatures from the Bowls Club and Scouts.

**5. 10/22. Community Speed Watch**

**Cllr. Rolfe** has met Martin Ford and proposed three dates to meet volunteers. The police are supportive of the scheme. More volunteers are required.

**6. 10/79. 20mph limit in Jackson's Lane**

**Cllr Rolfe** reported that the police have no objection. The matter is now to be decided by Cllr Louis, ECC Cabinet Member for Highways and Transportation.

**7. 12/58. Heads of Terms between Recreation Ground and Community Centre**

**Cllr Gregory** to report in November.

**8. 12/67. Essex Strategy for Flood Risk Management consultation**

**Cllr Rolfe** reported that it had not been possible to check the stock of sandbags in the right hand garage on the Rec. due to access issues. The suitability of this location was raised due to the risk of not being able to locate a key holder quickly in the event of an emergency. The chairman will resolve this and also check that the Emergency Plan shows the correct details.

**JF**

The clerk will update the website and Broadsheet.

**AC**

**9. 12/86. Tennis Court Lines**

In the absence of **Cllr Mughal** the report on the recent re-painting of the tennis court lines at the Multi-Sports is deferred to the November meeting.

**10. Cycle Paths**

**Cllr Bevans** reported that he has approached the Parish Councils of Little Chesterford and Littlebury and is awaiting their response. It is intended to consult other bodies with experience in this area and report back.

**GB**

**11. Parish Plan**

It was resolved to convene a strategy meeting to pursue this.

**GB**

**12/135. Matters for further discussion**

**1 Consultation with neighbouring Parish Councils.**

It was understood that the Parish Council did not have a duty of care to inform other parishes about matters such as the possible impact of new housing on school provision.

**2 Flightpaths over the village.**

It was commented that Stansted Airport has a telephone number on which complaints may be recorded. Cllr. Bevens will obtain further information from the SSE website. **GB**

**3 Jubilee Mugs**

It was decided to offer some of the remaining stocks to the Church, Chapel and Community Centre and anywhere else they could be used by the village community.

**4 Flood prevention**

It was agreed to ask Tim Fowell to carry out an inspection of the ditches.

**5 Rose Lane bollard**

It was noted that ECC had decided to move the bollard in Rose Lane. The clerk was asked to write to the owner of the property opposite to ask them to cut back their hedge as it was forcing vehicles to drive dangerously close to the thatched cottage. **AC**

**12/136. Date of Next Meeting**

The next meeting of the Parish Council is to be held on Wednesday 14<sup>th</sup> November 2012 commencing at 7.30pm in the Sports Lounge at the Community Centre

**Meeting Closed at 9.38pm**

**Signed (Chairman).....**

**Date: 14<sup>th</sup> November 2012**