

## GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON  
WEDNESDAY 14<sup>TH</sup> DECEMBER 2011 AT 7.30PM IN THE  
COMMUNITY CENTRE, GREAT CHESTERFORD*

**Present:** Joanna Francis - Chairman  
Howard Rolfe  
Tim Fowell  
Sharon Tricerri  
David Hall

Elaine Culling – Clerk

### Action

#### 11/157. Apologies for Absence

Apologies were received and accepted from **Cllr Mughal, Cllr Gordon-Foxwell** and **Cllr Redfern**

#### 11/158. Declaration of Interests

*To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.*

**Cllr Rolfe** declared himself as a member of Uttlesford District Council.

#### 11/159. Minutes of the Last Meetings

The **Chairman** signed the minutes of the meeting held on 16th November 2011 as a correct record of events.

#### 11/160. Public Forum

*There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.*

No members of the public present

#### 11/161. Planning

*To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:*

##### **Results**

**UTT/1819/11/FUL.** Erection of two storey side extension and single storey garage

**Location.** 73 Jacksons Lane, Great Chesterford

**Conditional Approval**

**UTT/1838/11/FUL.** Erection of timber framed pergola with a tiled roof to the rear of the property

**Location.** Easter House, Rose Lane, Great Chesterford

**Conditional Approval**

**UTT/2086/11/AG.** Farm storage

**Location.** 1 Field Farm Cottage, Great Chesterford  
Permitted Development

**11/162. Article 4 Direction – Great Chesterford Conservation Area (report circulated)**

*To consider the Article 4 Direction as made by Uttlesford District Council on 2<sup>nd</sup> December 2011. This requires certain dwellings in the Conservation Area, that are not listed buildings, to submit planning applications for minor works that are currently regarded as permitted development.*

*To agree any comments to be submitted to UDC prior to its confirmation.*

**Resolved** to submit the following comment:

Although the Council is in agreement with the need to preserve the character of the Conservation Area, we query why the Article 4 Direction has been applied to some of the unlisted houses rather than to all of the unlisted houses in this area.

**Clerk**

**11/163. Finance - report circulated**

**2012-2013 Parish Council Budget**

*To consider the draft budget as circulated and to finalise in order to set the precept to be levied on Great Chesterford for 2012-2013.*

The withdrawal of the Civic Amenity Skip service was noted, however members were unable to see a way of providing such a service, independent of UDC, due to the costs/logistics.

**Resolved** to adopt the budget as circulated and accordingly the precept for 2012-2013 will be £46,500, which represents an increase of 8.16%.

The precept request form was completed and signed by the Chairman and Clerk **Clerk**

*To note the schedule of cheque payments/receipts since the previous meeting.*

Noted

**11/164. Sports Relief Mile 2012**

*To consider the request, by the Community Centre, to have use of the Recreation Ground on Sunday 25th March 2012 for this event. (All club users of the area will be advised)*

**Resolved** to grant permission for this event

**11/165. Matters Arising/Items for Information:**

**1. 11/147. Winter Salt Bag Scheme**

*To receive an update regarding volunteer numbers and purchasing of equipment*

The salt spreaders and snow shovels have now been received, however to date only 2 residents had come forward to join the scheme. Information regarding the equipment and its availability for residents to use on the public highway will be circulated via both the googlegroup and village website.

**Clerk**

**2. 11/85. Allotment Proposal**

*To receive any update*

The landowner approached is to defer responding to the request for land pending the outcome of current discussions regarding a new housing site which might encompass an allotment area.

3. **11/86. Pilgrim Close/Rookery Close Area**  
**Cllr Triccerri** to report on progress with establishing a Community group  
 An initial meeting was held, however due to the time of year only 2 of the 5 residents who expressed an interest were able to attend. Another meeting is to be held in the New Year. **ST**
4. **11/65. Recreation Ground**  
**Flood Defences - Chairman/Clerk/Cllr Fowell** to provide an update on the condition of the flood defence ditches.  
 The **Clerk** is to contact UDC for an update regarding the work that remains outstanding. **Clerk**  
**Bowls Club/Scout Hut Leases – Cllr Hall** to provide an update.  
 The proposed leases are currently with the Bowls Club and Scout Group for their consideration. **DH**
5. **10/22. Community Speed Watch**  
**Cllr Fowell** to provide any update.  
 Nothing to report. **TF**
6. **10/79. Matters for Further Discussion - 20mph limit**  
**Cllr Rolfe** to provide an update following his meeting with the ECC Cabinet Member for Highways and Transportation.  
 The Cabinet Member confirmed the wish to await the outcome of the trial currently taking place in a rural part of Chelmsford. However it was confirmed that Jacksons Lane would be included in any scheme for Great Chesterford, and recognised that we had been waiting for some time. **HR**

### **11/166. Matters for Further Discussion**

*For Councillors to raise any items that may need to be discussed at a future meeting.*

**Cllr Hall** asked that the members consider a strategy for any future housing developments once the results are known of Uttlesford District Council's LDF Consultation which is due to start on Friday 20th January 2012. **Clerk**

The **Chairman** asked for any items for the next PC Newsletter which is due to be distributed at the end of January. Currently it will include the LDF Consultation, an Affordable Housing update, the Precept amount for 2012-2013, the Jubilee celebration date and a progress report on the multi-sports facility.

**Cllr Rolfe** suggested that it also include information regarding the snow clearing equipment. **Chairman**

**Cllr Rolfe** asked that members consider planting a number of trees as part of next year's Jubilee celebrations. **Clerk**

**Cllr Rolfe** also asked for an update regarding the planting at Fag End.  
 The **Chairman** reported that this was in hand and that it was hoped to address the planting at Hall Garden at the same time. **Chairman**

The **Clerk** informed members that two consultations had recently been received:

1. The Essex County Council & Southend-on-Sea Borough Council Joint Waste Development Document – Preferred Approach (Nov 2011)
2. The Veolia Draft Drought Management Plan 2011

**Cllr Mughal** is to be asked to look at the first consultation and **Cllr Fowell** volunteered to look at the second.

**WM/TF**

**11/167.Resolution to Exclude the Public, Press and Clerk**

*To exclude the public, press & Clerk from the remainder of the meeting, in accordance with section 1 of the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.*

**Resolved** to exclude the public, press & Clerk from the remainder of the meeting.

**11/168.Review of Clerks hours and pay – report circulated**

*To consider the proposal circulated and agree whether to accept the recommendations as stated.*

The proposal from the Personnel Committee was discussed and the Council agreed to implement the recommendations.

**11/169.Date of Next Meeting**

The next meeting of the Parish Council is to be held on Wednesday 18th January 2012 commencing at 7.30pm in the Community Centre.

**Meeting Closed at 21.30pm**

**Signed (Chairman).....**

**Date: 18th January 2012**