

## GREAT CHESTERFORD PARISH COUNCIL

### *MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON WEDNESDAY JUNE 12<sup>th</sup> 2013 AT 7:30PM IN THE COMMUNITY CENTRE, GREAT CHESTERFORD*

**Present:** Matt Rowan  
Joanna Francis  
Sharon Tricerri  
Julie Redfern

Howard Rolfe  
Gareth Bevens  
Neil Gregory

Alan Cattley – Clerk  
One member of the public.

#### **13/104. Apologies for Absence**

Apologies were received from Cllrs. Williams and Hall.

#### **13/105. Declaration of Interests**

*To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.*  
Cllrs. Redfern and Rolfe declared themselves members of Uttlesford District Council.

#### **13/106. Minutes of the Last Meetings**

The Chairman signed the minutes of the meetings held on 8<sup>th</sup> May and 3<sup>rd</sup> June 2013 as correct records of the proceedings.

#### **13/107. Public Forum**

*There will 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.*

#### **13/108. Planning**

*To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:*

**Refs. No: UTT/13/1017 & 1018/LB** Removal of shed and metal container and erection of gates and single storey outbuilding to form smoking shelter, storage and external bar area

**Location:** The Plough High Street Great Chesterford Saffron Walden Essex CB10 1PL

**Resolved:** To support subject to control being exercised over possible increased noise levels and a limitation of serving hours

**Ref. No: UTT/13/1313/HHF** Two storey side and rear extension with single storey front extension and dormer window

**Location:** 49 Jacksons Lane Great Chesterford Saffron Walden Essex CB10 1PT

**Resolved:**No comment.

**Ref. No: UTT/13/1276/LB** Removal and replacement of render from front face of property

**Location:**Mortimers School Street Great Chesterford Saffron Walden Essex CB10 1NN

**Resolved:** No comment.

**13/109. Flood Management**

*To consider the Flood Officer's report of the Essex Flood Risk and Response seminar and consider actions necessary in respect of the Essex Flood Risk Management Strategy.*

In the absence of the Flood Officer due to unforeseen circumstances, it was **resolved** to ask Cllr. Francis to contact Mr.Hunt to discuss requirements.

JF

**13/110. Finance**

Payments and receipts made since last meeting were noted.

It was requested that a note be added to the Management Accounts' year-end balance figure to clarify that this included the Recreation Ground account.

AC

***To review the budget for 2013-14.***

It was resolved to allocate funds to the Horse River Green project to cover the extra cost of the benches.

It was suggested that current users of the Multisports area be consulted about their preferences for the material to be used when resurfacing becomes necessary. It was noted that the preferred options may prove to be too expensive. Cllr. Tricerri will obtain quotes.

ST

The budget was accepted, and it was noted that there were funds in reserve which could be used should circumstances require.

***To consider the composition of the Finance group.***

Although none of the councillors felt able to commit the time required to become permanent members of the Finance group, the following councillors offered to undertake specific tasks:

|               |                                    |
|---------------|------------------------------------|
| Cllr. Rolfe:  | Budget Review                      |
| Cllr. Rowan   | Asset Register and Risk Assessment |
| Cllr. Gregory | Review Insurance cover             |

**13/111. Temporary Scout Building**

*To consider the provision of a temporary building on the Recreation Ground to accommodate the Scouts.*

It was **noted** the Scouts referred to in this agenda item were the 1<sup>st</sup> Essex Scout Group. The proposal was noted, and it was **resolved** to consult interested parties before considering the proposal in more detail at a future meeting.

NG

**13/112. Village Plan Questionnaires**

*To consider the draft questionnaire prepared by the Village Plan group.*

It was understood that the Village Plan group intended to circulate the questionnaire after the summer holidays.

It was noted and appreciated that the group had undertaken a huge amount of work in the planning and composition of the questionnaire.

It was suggested that the village email group might be given greater prominence in the questionnaire; Cllrs. Redfern and Francis would comment on behalf of the Council

JR/JF

**13/113. Items for Newsletter**

*To consider possible items for inclusion in the next newsletter.*

Suggestions included:

- |                                       |                              |
|---------------------------------------|------------------------------|
| The Village Plan.                     | Tarmac area in Pilgrim Close |
| Volunteers for Open Space Maintenance | Vandalism                    |
| Dog Fouling                           | Cycle Paths                  |
| Boundary Review                       | Google group                 |

**13/114. Local Government Boundary Commission draft recommendations**

*To consider a response to the proposals for new electoral arrangements in Uttlesford.*

It was **resolved** to submit no response.

**13/115. Items for Information**

1. **12/35. Council Standing Orders**  
Review is underway.
2. **11/85. Allotment Proposal**  
On hold until an appropriate piece of land can be secured.
3. **13/30 Proposed Cycle Path**  
To report on progress.

It was reported that UDC Highways Panel had approved funding for a feasibility study; this was considered an excellent result and a significant step forward with the project. Cllr. Bevens will be contacting the Wellcome Trust and South Cambs Council to seek their co-operation and possible involvement.

**13/116 Matters for further discussion**

*To consider topics for possible discussion at future meetings.*

It was reported that there had been several reports of vandalism in the village. Cllr. Francis will be meeting PCSO Andy Davis to discuss.

Advertising for the 20mph speed limit was due to start shortly. It is understood that the national guidelines for repeater signs are currently under query.

**13/117. Date of Next Meeting**

The next meeting of the Parish Council is to be held on Wednesday 10<sup>th</sup> July 2013 commencing at 7.30pm in the Sports Lounge at the Community Centre.

**Meeting Closed at 9:20 pm**

Signed (Chairman).....

**Date: 10<sup>th</sup> July 2013**