

GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON
WEDNESDAY 14th November 2012 AT 7.30PM IN THE
COMMUNITY CENTRE, GREAT CHESTERFORD*

Present: Joanna Francis
Sharon Tricerri
David Hall
Gareth Bevens

Howard Rolfe
Neil Gregory (from 7:34)
Matt Rowan

Sorrel Gordon-Foxwell as PC appointed liaison to the Community Centre Management Committee (left meeting at 8:45)

Alan Cattley – Clerk

Action

12/137 Apologies for Absence

Apologies were received and accepted from **Cllrs Mughal and Redfern**

12/138 Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

Cllr. Rolfe declared himself as a member of Uttlesford District Council

Cllr. Francis declared herself as a member of the Chesterfords Community Centre committee.

12/139 Co-option of new member

Matt Rowan accepted co-option as a member of the Parish Council and signed a Declaration of Acceptance of Office.

12/140 Minutes of the Last Meeting

Resolved to approve and sign as a correct record the minutes of the meeting held on 10th October 2012.

12/141 Public Forum

No members of the public were present.

12/142 Planning

To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:

UTT/12/5518/LB Installation of new boiler and flue

Location Saffron House High Street Great Chesterford Saffron Walden Essex CB10 1PL

Resolved to submit no comment.

UTT/12/5634/REN Renewal of planning permission UTT/0603/09/FUL to include change of use of car parking to offices with changes to roof space of both phases 1 and 3 offices with new basement area, total additional floor area 352 sq.m.

Location Plextek Ltd London Road Great Chesterford Saffron Walden Essex CB10 1NY

Resolved to defer until meeting on November 21st 2012 as the paperwork had not arrived.

12/143 Finance

The schedule of cheque payments was noted.

It was agreed to release the current year's remaining budget allocation of £5000 to the Chesterfords Community Centre.

It was resolved to allocate £6000 per year to the Chesterfords Community Centre to be reviewed in three years

It was also resolved to undertake a review of the Council's Street Lighting strategy. **MR**

It was proposed to fund a two-weekly green waste collection; this will be ratified at the December meeting.

It was resolved to adopt Sage Instant Accounts software at a cost of £75.

It was resolved to transfer the Parish Council's bank accounts from Barclays Bank plc to Unity Trust Bank plc subject to confirmation that Unity Trust were covered by the Financial Services Compensation Scheme.

12/144. Review of agreements with GC Recreation Ground Trust and CCC Management Committee..

It was agreed that no changes were necessary to the terms of the agreements or the associated trusts. A request was made that a review be undertaken of the utilisation and charges of the Community Centre and the recreation ground. Procedures to be put in place to simplify the booking and payment process for users booking both the CCC and the Rec. **JF**

12/145. Matters Arising/Items for Information**1. 12/35. Council Standing Orders**

Review is underway.

2. 11/147. Winter Salt Bag Scheme

Grit bins have now been delivered and should be in place by the weekend. If Essex County Council are not able to replenish them sufficiently regularly, Cllr. Rolfe will undertake to do so. Additional supplies for residents' use will be available from Cllr. Francis.

3. 11/85. Allotment Proposal

On hold until an appropriate piece of land can be secured.

4. 11/65. Recreation Ground**Bowls Club/Scout Hut Leases**

Cllr. Hall reported that solicitors are in communication and ten year leases are due to be signed imminently.

5. 10/22. Community Speed Watch

Cllr. Rolfe has attended a meeting of the Community Safety Partnership who have agreed to a meeting with the Chesterford committee.

6. 10/79. 20mph limit in Jackson's Lane

Cllr Rolfe reported that ECC Cllr. Robert Chambers is progressing this matter.

7. 12/67. Essex Strategy for Flood Risk Management consultation

Cllr Rolfe reported that sand bags were stored in the right hand Parish Council garage on the Recreation Ground. Cllr. Rolfe and Cricket Club committee members have keys and a further set will be given to Cllr. Francis.

The possible acquisition of floodboards by the Carmen Street bridge will be investigated by Cllr. Francis. **JF**

8. Cycle Paths

Cllr Bevens reported that he has approached the Parish Councils of Little Chesterford and Littlebury but they have indicated no interest. An approach will be made to the Essex Road Safety Officer.

Cllr. Rolfe will ask Alastair Waters to clear the Littlebury footpath **HR**

9. **Parish Plan**

It was resolved to convene a strategy meeting to pursue this. **GB**

12/146. Matters for further discussion

1 Pilgrim Close Letter

No replies have been received to the letter querying homeowners' rights of access over the tarmac play area.

2 Repainting of Horse River Green Phone Box

It was noted that the phone box has been repainted and suggested that a letter of thanks should be sent. **Clerk**

12/147. Date of Next Meeting

The next meeting of the Parish Council is to be held on Wednesday 12th December 2012 commencing at 7.30pm in the Sports Lounge at the Community Centre

Meeting Closed at 9.45pm

Signed (Chairman).....

Date: 12th December 2012